



VENDOR REPRESENTATION OF BUSINESS SIZE AND CLASSIFICATION

Gryphon Technologies, LC appreciates your assistance in furnishing the following information so that we may enter your company into our Vendor File. This allows us to pay you properly and consider you as a source of supply for future purchases. In addition, it helps us to meet socioeconomic subcontracting reporting and other regulatory requirements under our various Federal Contracts.

Send completed and signed form via email to procurement@GryphonLC.com

Section 1 – Primary Address		
Company Legal Name:		
Address:		
City:	State:	Zip:
Email:	Phone:	Fax:
Primary Contact Name:		
Place of Performance of Work (if different than address listed above):		
Section 2 – Remit to Address		
Company Legal Name:		
Address:		
City:	State:	Zip:
Email:	Phone:	Fax:
Primary Contact Name:		Net Terms:
Payment Type: <input type="checkbox"/> Check <input type="checkbox"/> Direct Deposit (ACH) **If direct deposit (ACH) is requested, please attach a copy of a voided check		
Section 3 – Tax and Identification Data		
Tax ID or EIN:	DUNS:	Approved Accounting System: <input type="checkbox"/> Yes <input type="checkbox"/> No
Organization: <input type="checkbox"/> Corporation <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other		
Section 4 – Ethics Program Status		
Gryphon believes in the values of integrity, excellence, respect, commitment, professionalism and responsibility and has an established Code of Business Conduct and Ethics, with annual training for its employees. Please indicate if your company has a similar ethics program and/or standards of business conduct provided in writing to your employees?		
Ethics Program and/or Standards of Business Conduct (in writing) <input type="checkbox"/> Yes <input type="checkbox"/> No		
Section 5 – Business Classification Representation		
It is the policy of Gryphon Technologies to provide maximum practicable opportunities in its acquisitions to small business concerns consistent with efficient performance for products and services they are capable of providing. Detailed information related to Small Business programs can be found at http://www.sba.gov/content/determining-business-size .		
Is Subcontractor/Supplier registered in SAM database? <input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> Small Business	<input type="checkbox"/> Large Business	
<input type="checkbox"/> Small Disadvantaged	<input type="checkbox"/> Veteran-Owned Small Business	
<input type="checkbox"/> Historically Underutilized Business Zone (HUBZone)	<input type="checkbox"/> Service-Disabled Veteran-Owned Small Business	
<input type="checkbox"/> Woman-Owned Small Business	<input type="checkbox"/> 8(a)	
<input type="checkbox"/> Historically Black College or University /Minority Institution	<input type="checkbox"/> Nonprofit	
Is your firm at least 51 percent owned, controlled and operated by one or more of the following? Check all that applies to your business:		
<input type="checkbox"/> African American	<input type="checkbox"/> Women	
<input type="checkbox"/> Asian-Pacific American	<input type="checkbox"/> Service-Disabled Veteran	
<input type="checkbox"/> Asian-Indian American	<input type="checkbox"/> Veteran	
<input type="checkbox"/> Native American (American Indian, Eskimo, Aleut or Native Hawaiian)	<input type="checkbox"/> Hispanic American	
<input type="checkbox"/> Other Ethnic Minority (please list):		
Primary Products or Services:		
Primary NAICS:		
Section 6 - Certification		
NOTICE: In accordance with FAR Clause 52.219.1, "Small Business Program Representations", any person who misrepresents a firm's proper size classification shall (1) be punishable by imposition of a fine, imprisonment, or both, (2) be subject to administrative remedies, and (3) be ineligible for participation in programs conducted under the authority of the Small Business Act.		
Vendor certifies that neither it nor its principles are debarred, suspended, or proposed for debarment by the Federal Government.		
If I, the contractor, elect direct deposit, I hereby authorize Gryphon Technologies to deposit my payments to my financial institution electronically.		
I certify under penalty of perjury that all information on this form is true, correct and complete.		
Signature:		Date:
Printed Name:		Title:

Socioeconomic Definitions

Small Business (SB) – A business located in U.S., organized for profit, including affiliates is independently owned and operated, not dominant in field of operations in which it is bidding on Government contracts, and meets Small Business Administration (SBA) size standards included in solicitation. The size standard is based upon the North American Industrial Classification System (NAICS) assigned to the specific procurement dependent upon product/service purchased.

Woman-Owned Small Business (WOSB) – A small business with at least 51% ownership by at least one woman, with the management and daily business operations controlled by at least one woman.

Economically Disadvantaged, Woman Owned Small Business (EDWOSB) – A small business with at least 51% ownership by at least one woman, with the management and daily business operations controlled by at least one woman. A woman is presumed economically disadvantaged if she has a personal net worth of less than stated, her adjusted gross yearly income averaged over the three years preceding the certification does not exceed as stated, and the fair market value of all her assets (including her primary residence and the value of the business concern) does not exceed as stated.

Historically Underutilized Business Zone (HUBZone) – A small business owned and controlled (51% or more) by at least one U.S. citizen, with an SBA-certification as a HUBZone concern (Principal office is located in a designated HUBZone with at least 35% of its employees living in the HUBZone).

Veteran-Owned Small Business (VOSB) – A small business that is veteran-owned as defined in 38 USC 101(2), that is at least 51% owned by at least one veteran, with management and daily business operations controlled by at least one veteran.

Service-Disabled Veteran-Owned Small Business (SDVOSB) – A small business that is veteran-owned, with at least 51% ownership by at least one service-disabled veteran, with management and daily business operations controlled by at least one service-disabled veteran. Or in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of that disabled veteran with 0% - 100% service-connected disability as defined in 38 USC 101(16) and documented on the DD 214 or equivalent.

Small Disadvantaged Business (SDB) – A small business unconditionally owned and controlled by at least one socially and economically disadvantaged individual who is in good character and is a citizen of the U.S.